

**LORETO NORMANHURST SCHOOL REDEVELOPMENT
COMMUNITY CONSULTATIVE COMMITTEE**

Meeting minutes – FINAL

Details

Meeting

11

Date

Tuesday 18 February 2025

Time

4.30pm to 5.30pm

Chair

Sandy Hoy
ph. 0411 191 866
sandy@parklandplanners.com.au

Minutes

Sandy Hoy
Hayley Kardash

People present

Proponent

Marina Ugonotti (MU) – Loreto Normanhurst
Lynn Long (LL) – Loreto Normanhurst
Danielle Dwyer (DD) – Loreto Normanhurst
Natalie Ross (NR) – CTPG
Kelsie Tuck (KT) – CTPG
Hayley Kardash (HK) – Urbis

Buildcorp

David Stralow (DS)
Paul Warnock (PW)

Community members

Matthew Gee (MGe)
Mary Gow (MG)
Moira Hutchinson (MH)
Bhakti Stokes (BSt) - online
Brian Swanepoel (BSw)

Apologies

Proponent

Greg Carmichael (GC) – CTPG

Community members

Paddy Rich (PR)
Bryan Skelly (BSk)

Hornsby Shire Council

Cr Janelle McIntosh (JM) - Ward B Councillor

4.30pm – Meeting in the Boardroom

No.	Agenda item	Discussion	Action / By
1	BUSINESS AND GOVERNANCE		
1.1	Welcome	SH welcomed all CCC members/ attendees to the 11th LNSRCCC meeting.	-
1.2	Acknowledgement of Country	MU acknowledged the traditional custodians of the land on which we meet today and paid respects to Elders past, present and emerging.	-
1.3	Attendance and Apologies	Attendance and apologies as above. Paul Warnock, a new team member from Buildcorp, was introduced. Introductions were undertaken around the whole group.	-
1.4	Confirmation of agenda/ additional items	All CCC members confirmed receipt of agenda items ahead of the meeting.	-
1.5	Declarations of interest	Nil	-

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2 STANDING ITEMS			
2.1	Confirmation of previous minutes	Confirmed	-
2.2	Review of action items from previous minutes	Actions from the previous meeting are outlined below:	-
	1.	Send building vibration report to MH HK issued the building vibration report/ letter to MH.	HK / Complete
	2.	Circulate electronic diary invitations to new CCC members Calendar invitations were issued to new members.	SH / Complete
3 ADDITIONAL AGENDA ITEMS			
4 REPORTS/PRESENTATION			
4.1	CTPG Presentation	CTPG presentation covered: <ul style="list-style-type: none"> • Status of Construction Works (sub-4) • New boarding house construction update • Upcoming works • Response to community enquiries 	-
		Boarding House construction update MG asked about the status of construction of the boarding house. DS explained that construction is progressing well, and several activities had commenced since the November meeting: <ul style="list-style-type: none"> - construction of the sub-basement, basement and Level 2 slabs. - commenced substation works. - investigations to find Loreto’s existing stormwater line connection. NR: Residents will see more construction occurring before the next meeting.	-
		Construction – upcoming impacts <u>Update on the Ausgrid infrastructure works along Mount Pleasant Avenue</u> Due to unforeseen circumstances including finding unexpected tree roots, this has delayed the trenching works and installation of electrical cables within Mount Pleasant Avenue. 90% of the works have been completed to date.	Issue letter/s to all Mount Pleasant Avenue residents about Ausgrid infrastructure works and construction of the work zone / Buildcorp

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		<p>Buildcorp and Loreto are currently scheduling for when the remainder of the works will be undertaken which is likely to be within the next month. Once a date and duration has been confirmed, Buildcorp will distribute a letter to the affected properties outlining the relevant information.</p> <p><u>Substation works</u></p> <p>NR: Substation works occurred in January. The new substation is expected to arrive and be installed during the April 2025 school holidays. This should have minimal impact on the community, apart from additional truck movements carrying the substation kiosk.</p> <p><u>Work zone</u></p> <p>MH: Is the new work zone already there?</p> <p>DS noted it is likely that MH is referring to the removal of the stormwater drainage. The stormwater fencing was removed today.</p> <p>DS confirmed that the work zone has not been constructed yet. Buildcorp has applied for the 30 metre work zone along its site boundary in Mount Pleasant Avenue, along the road reserve. This is expected to be installed in March/April 2025.</p> <p>MH requested that a letter be issued to neighbours about the work zone, including residents at 35 Mount Pleasant Avenue because they do not have on-site parking.</p> <p>DS confirmed Buildcorp will issue a letter to all residents in Mount Pleasant Avenue.</p>	
		<p>Modification 2 to approved works</p> <p>NR: The approved works have been modified to allow for air conditioning units to extend 100mm above the parapet, which will not be visible. The modification will not result in an increase of the approved student population. The next stage of the modification will be placed on public exhibition and neighbours will be informed.</p> <p>More information about Modification 2 from the presentation is on page 8 of these minutes.</p> <p>HK explained that as part of the public exhibition of the modification report residents of Mount Pleasant Avenue will receive a letter outlining the information presented at this meeting and the Urbis engagement email address for enquiries which will be redirected to NR if necessary. We want to ensure that the misinformation that occurred during the exhibition of Modification 1 does not happen again.</p>	-

No.	Agenda item	Discussion	Action / By
		<p>3.1 Setback of boarding house from boundary</p> <p>MH noted that the plans included with the previous meeting minutes were not clear as to whether the setback measurement of the boarding house was from the school boundary or from Mount Pleasant Avenue.</p> <p>NR confirmed the setback measurement is a minimum of 6.5 metres from the boarding house to the school boundary. Refer to page 8 of the minutes for a figure showing the building setback.</p> <p>HK requests that CCC members ask clarifying questions on the minutes soon after they are circulated so CTPG can provide immediate clarification.</p>	-
		<p>3.2 Queuing of construction trucks</p> <p>MH noted that construction trucks are continuing to queue with their engines on in Mount Pleasant Avenue.</p> <p>NR confirmed that Buildcorp is continuing to remind truck drivers of the queuing requirements when using Mount Pleasant Avenue. Residents can report occurrences to HK so the truck can be identified and appropriate action taken.</p>	-
		<p>3.3 Gate 2</p> <p>MH queried whether Gate 2 where the trucks enter would be demolished post-construction.</p> <p>NR confirmed that Gate 2 is a temporary entrance for construction only. Gate 2 will be removed once the boarding house works are complete, and that area will become a garden.</p> <p>MH noted that the removal of Gate 2 post-construction is positive news.</p>	-
		<p>3.4 Staging of Carpark P4A</p> <p>NR explained the staging and sub-staging of works as shown in the presentation (refer to figure on page 8 of these minutes). Carpark P4A will be constructed in Stage 5.</p> <p>MH noted the construction of the carpark will impact residents of Mount Pleasant Avenue.</p> <p>HK encouraged residents to contact her if they have any questions. Enquiries are documented.</p> <p>MH noted that residents prefer an email address for communications.</p>	-
		<p>Tree removal</p> <p>MGe enquired about a tree that was cut down along Mount Pleasant Avenue.</p>	-

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		DS confirmed the tree removal was not done as part of this project by Buildcorp or LN.	
		Parking on Mount Pleasant Avenue	-
		MH enquired about how Loreto on-site parking has been catered for. Students, parents and staff park on Mount Pleasant Avenue when parking is available in the school grounds. MH acknowledges that LN reminds staff, parents and teachers about parking through newsletters and monitoring by traffic marshals, however many are still parking on Mount Pleasant Avenue. Can there be a way of monitoring school parking on Mount Pleasant Avenue?	
		NR: There have been no issues for 1.5 years. The through-road link is working as it is meant to.	
		MG noted that she lives between two schools. Mount Pleasant Avenue is a public road. The school can appeal to parents not to park on the street, but the school does not have authority to stop people parking on Mount Pleasant Avenue.	
		LL: Loreto is seeing an improvement in street parking. LN has partnered with the Church of Latter Day Saints to employ traffic controllers for events and peak days, including advising parents where to park. LL acknowledged there are still 'pain points' regarding parking. LN will continue reminding staff, parents and teachers of best practice for parking.	
		MH appreciates the school's efforts regarding parking. It is difficult to take action because people are parking legally. Noted that the main concern is students and staff parking on the street. MH acknowledges that LN has a roster for student parking.	
		LL: LN issues reminders to all staff, shares parking permits amongst students, and asks people to park further away.	
		BSw confirmed he does not live in Mount Pleasant Avenue, but uses the street. There should be no parking on Mount Pleasant Avenue from the main carpark to the south because parents stop there to drop off their children while cars bank up behind them to Pennant Hills Road. BSw agreed that the 'no parking' on Mount Pleasant Avenue makes sense.	
		MGe reported that cars are banked up on Pennant Hills Road waiting to get into Mount Pleasant Avenue. Traffic in Mount Pleasant Avenue is the result of construction and the link road.	
		MG suggested that staff could park on-site rather than in Mount Pleasant Avenue.	

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		<p>MU will continue to speak with staff and monitor parking. MU further noted that LN includes a section on parking in the orientation of new Year 5 and 6 families.</p>	
3.5	<p>Support from Loreto for residents to Hornsby Shire Council regarding 'No Parking' street signs</p>	<p>MGe raised that residents in Mount Pleasant Avenue want support from LN when approaching Council for 'No Parking' signs. Residents experience a loss of amenity due to construction and traffic. 'No parking' signs can be installed quickly.</p> <p>MU reiterated that the residents have support from LN.</p>	-
3.6	<p>Next steps from Hornsby Shire Council about meeting with residents and Loreto Normanhurst November 2024</p>	<p>LL, DD, BSw and MH attended the meeting with JM and Council staff in November 2024.</p> <p>DD reported that various issues were discussed at that meeting. It was agreed that traffic lights at the corner of Pennant Hills Road and Mount Pleasant Avenue are supported. Residents are writing a submission to Council.</p> <p>BSw stated that Council has not provided information as promised, including a contact name to whom to send the submission.</p> <p>BSw reported that Council has written to Alister Henskens MP supporting the traffic lights. At the meeting with Council staff it was agreed that Council would send a letter of support to the State government. Individual letters are preferable to a petition.</p> <p>MH noted the letter from Alister Henskens to residents stated that Hornsby Shire Council value community input. MH has written to JM and Fiona Leatham and Radek Zarzycki at Hornsby Shire Council to follow up about the November 2024 meeting, but has not received a reply.</p> <p>BSw reported that Council agreed at the meeting to move the No Parking signs away from the corner so there is more space for two cars to exit the street and for one car to enter the street.</p> <p>MH asked if parking would be on one side of the street?</p> <p>DD stated that Council's view is that it is safer for cars to be parked on both sides of the street to avoid cars speeding in the area.</p> <p>MH noted that parking only on one side of the street occurred at Barker College and Pennant Hills High School.</p> <p>MG explained that Barker has 'No Stopping' from 8am-9.30am and 2.30pm-4pm, and plenty of parking on site.</p> <p>MG observed that there should be 'No Stopping' between the Loreto link road and Pennant Hills Road.</p>	<p>Draft and send letter on behalf of LNSRCCC about traffic and parking and outcomes of the November 2024 meeting to the General Manager of Hornsby Shire Council / SH with review by CCC members</p>

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		<p>A resident parks their van just south of the 'No Stopping' zone. It is dangerous for residents to park with cars being sideswiped.</p> <p>SH: Council has not followed up with residents or Loreto about the outcomes of the November 2024 meeting, and residents continue to be frustrated about traffic and parking issues in Mount Pleasant Avenue. Confirmed agreement among those attending to follow up with Council on 'No Parking' signs on Mount Pleasant Avenue by drafting a letter to the General Manager. The letter to Council will request the name and phone number of a Council contact person.</p>	
4.2	Chairpersons report	SH: Noted that she will prepare the LNSRCCC Annual Report after this meeting.	Email any feedback to SH to be included in the Annual Report / All LNSRCCC members
5 GENERAL BUSINESS			
5.1		-	
6 MEETING CLOSE			
6.1	Confirm action items	Action items confirmed	-
6.2	Close	5.40pm	

Next meeting

Date: Tuesday 20 May 2025

Time: 4.30pm to 6.00pm

Action Summary

No.	Action	By
1	Buildcorp to issue letter(s) to all Mount Pleasant Avenue residents about Ausgrid infrastructure works and construction of the work zone	May 2025
2	All LNSRCCC members to email any feedback to SH to be included in the Annual Report	Mid-March 2025
3	SH to draft and send letter on behalf of LNSRCCC about traffic and parking and outcomes of the November 2024 meeting to the General Manager of Hornsby Shire Council	May 2025

Status of Construction Works

Summary of Substage Construction:

Substage No. 1 – Reconfigure Osborn Rd Carpark **COMPLETE**

Substage No. 2 – Through Site Link **COMPLETE**

Substage No. 3 – P1A tennis court carpark **COMPLETE**

Substage No. 4 – New Boarding House

- Demolish Loreto Community House - **COMPLETE**
- Construct boarding accommodation building **COMMENCED JULY 2024**

Substage No. 5 – New Boarding House

- Reconfigure P4 primary carpark **NOT COMMENCED**
- Demolition and landscaping works **NOT COMMENCED**

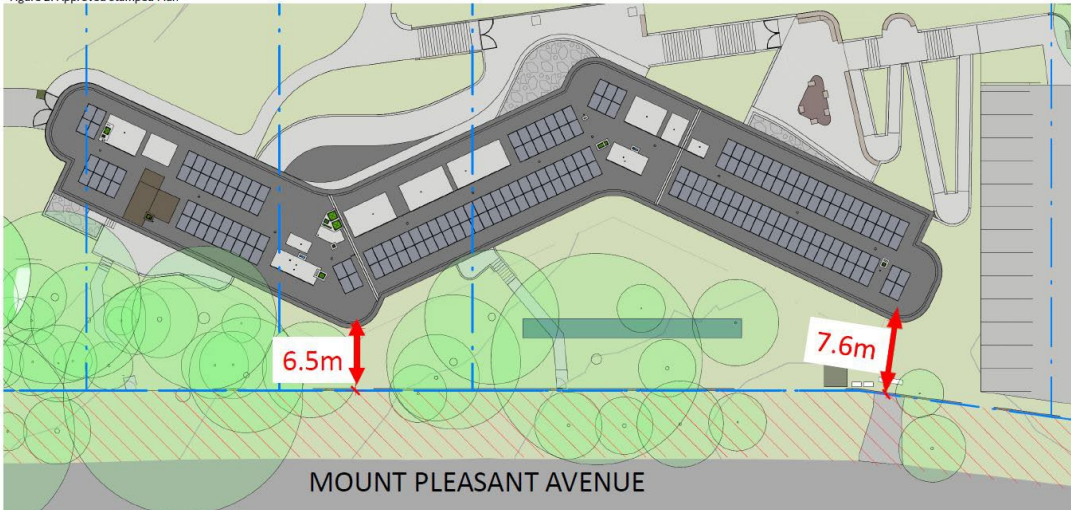


IN

New Boarding House

New Boarding House Set-Back from Mount Pleasant Avenue

Figure 2: Approved Stamped Plan



IN

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IN

Confidential.

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Confidential.

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