

**LORETO NORMANHURST SCHOOL REDEVELOPMENT
COMMUNITY CONSULTATIVE COMMITTEE**

Meeting minutes – FINAL

Details

Meeting

12

Date

Tuesday 20 May 2025

Time

4.30pm to 5.00pm

Chair

Sandy Hoy
ph. 0411 191 866
sandy@parklandplanners.com.au

Minutes

Sandy Hoy
Kelsie Tuck

People present

Proponent

Marina Ugonotti (MU) – Loreto Normanhurst
Danielle Dwyer (DD) – Loreto Normanhurst
Lynn Long (LL) – Loreto Normanhurst
Greg Carmichael (GC) – CTPG
Kelsie Tuck (KT) - CTPG

Buildcorp (BC)

David Stralow (DS)

Community members

Moira Hutchinson (MH)
Paddy Rich (PR)
Bryan Skelly (BSk)
Brian Swanepoel (BSw)

Apologies

Proponent

Natalie Ross (NR) – CTPG
Hayley Kardash (HK) - Urbis

Community members

Mary Gow (MG)
Matthew Gee (MGe)
Bhakti Stokes (BSt)

Hornsby Shire Council

Cr Janelle McIntosh (JM) - Ward B Councillor

4.30pm – Meeting in the Loreto Boardroom

No.	Agenda item	Discussion	Action/By
1	BUSINESS AND GOVERNANCE		
1.1	Welcome	SH welcomed all CCC members/ attendees to the 12th LNSRCCC meeting.	-
1.2	Acknowledgement of Country	MU acknowledged the traditional custodians of the land on which we meet today and paid respects to Elders past, present and emerging.	-
1.3	Attendance and Apologies	Attendance and apologies as above. SH advised that Hayley Kardash has resigned from Urbis. SH thanked Hayley for her valuable role on the CCC over the past 3 years. Stephanie Southcombe from Urbis is the new community contact for the project. JM has advised that Hornsby Shire Council has not yet resolved to delegate Cr McIntosh and Cr McClelland to the LNSRCCC.	-

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		Introductions were undertaken around the whole group.	
1.4	Confirmation of agenda/ additional items	All CCC members confirmed receipt of agenda items ahead of the meeting.	-
1.5	Declarations of interest	Nil	
2 STANDING ITEMS			
2.1	Confirmation of previous minutes	Confirmed	-
2.2	Review of action items from previous minutes	Actions from the previous meeting are outlined below:	-
	1.	Buildcorp to issue letter to all Mount Pleasant Avenue residents about Ausgrid infrastructure works and construction of the work zone.	BC Complete
	2.	All LNSRCCC members to email any feedback to SH to be included in the Annual Report. Annual Report has been issued to the Department of Planning, Housing and Infrastructure.	All Complete
	3.	SH to draft and send letter on behalf of LNSRCCC about traffic and parking and outcomes of the November 2024 meeting to the General Manager of Hornsby Shire Council. MH reported that Helen Roberts from Council sent a letter to residents on behalf of Radek Zarzycki in early April, prior to SH drafting a letter to the Council. Community members, residents and Loreto have responded to Council's letter and are awaiting feedback.	SH Closed
3 REPORTS/PRESENTATIONS			
3.1	CTPG Presentation	CTPG's presentation covered: <ul style="list-style-type: none"> • Status of Construction Works • New boarding house (construction update) • Response to community enquiries Construction – status DS: The construction program is progressing well despite the wet weather. A work zone along Mount Pleasant Avenue has been installed and is in use. The basement and Level 1 slabs have been poured.	-

No.	Agenda item	Discussion	Action/By
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The Level 2 slab will be poured late next week. The remaining Levels 3 and 4 structure and roof will be constructed over a three-month period.

Electricity supply

High voltage installation has been completed. Energisation of the substation will be co-ordinated with Ausgrid at a future date. Buildcorp will let the community know 2-3 weeks before the energisation if there will be any impacts on the community. Ausgrid will advise any effect on the local community e.g. if a generator may be required. Ausgrid will specifically advise people who require power for medical equipment.

MH asked if there is more work on the high voltage substation will that mean it will be noisier? DS: No.

The substation main switchboard will be delivered on Friday 23 May. The sub-station kiosk is in place. The switchboard won't impact the neighbours because it is within the boundary of the school. Soft landscaping will be installed around the substation in due course.

Gas supply

An upgrade to the Jemena gas supply in Mount Pleasant Avenue is required. Gas supply will be brought down from Pennant Hills Road.

PR asked why the gas upgrade is required. DS noted that the existing gas connection does not have enough capacity for the new boarding house and therefore an upgrade is required.

BSw asked when the gas upgrade works would occur. DS noted there is a process to follow with Jemena, and Buildcorp has not been provided with a date for the works to be completed. Buildcorp will keep the community informed.

BSk asked on which side of the street will the gas upgrade works occur? Will it be bored or trenched?

DS: We are unsure which side of the street the gas upgrade will occur at this time. Once Buildcorp are made aware, Buildcorp will inform the community. The gas works will involve bore sleeve pipes or trench. Jemena will advise details on the impacts to Mount Pleasant Avenue via a letterbox notice drop.

MH noted that all residents of Mount Pleasant Avenue have gas connection.

DS: Completion of construction of the boarding house is estimated at March next year.

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Response to community enquiries			
		<p>Community enquiries from February to May 2025 related to:</p> <ul style="list-style-type: none"> • a construction truck turning right into Pennant Hills Road • the size of trucks allowed to enter the construction site through Gate 2 • frequent use of Gate 2 for construction trucks • a cement mixer idling outside houses on Mount Pleasant Avenue. <p>KT: Noted that all community enquiries had been answered and addressed by Buildcorp by:</p> <ul style="list-style-type: none"> • following up with and issuing reminders to contractors • ensuring construction vehicles comply with the Traffic Management Plan • traffic controllers supervising truck movements. <p>MH noted that all questions sent to Urbis have been answered. Buildcorp have been responsive to issues raised. Buildcorp use a traffic controller as required.</p> <p>KT: Requested that any traffic enquiries continue to be sent to engagement@urbis.com.au/call 1800 244 863. Stephanie Southcombe from Urbis has been briefed on the project by Hayley Kardash, and will answer emails/phone calls about the project from now on.</p>	
4 GENERAL BUSINESS			
4.1		<p>MH: Council haven't moved the 'No Parking' signs back from the corner of Pennant Hills Road and Mount Pleasant Avenue. This corner is dangerous to turn left into or right out of Mount Pleasant Avenue when cars are parked too close to the corner, and on both sides of the street.</p> <p>LL has seen cars reversing in the street.</p> <p>Given continuing traffic and parking issues in the street, SH will write to Hornsby Shire Council requesting that Cr Janelle McIntosh and Cr Sallianne McClelland are appointed as Council delegates to attend LNSRCCC meetings.</p>	SH to issue a letter to the General Manager at Hornsby Shire Council regarding appointing Council delegates for the LNSRCCC.
5 THANKS AND CLOSE			
5.1	Confirm action items	Action items confirmed	-
5.2	Close	5.00pm	

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Next meeting

Date: Tuesday 26 August 2025

Time: 4.30pm to 6.00pm

Action Summary

No.	Action	By
1	Issue a letter to the General Manager at Hornsby Shire Council regarding appointing Council delegates for the LNSRCCC.	SH