

**LORETO NORMANHURST SCHOOL REDEVELOPMENT
COMMUNITY CONSULTATIVE COMMITTEE**

Meeting 2 Minutes – 16 August 2022

Details

Meeting

2

Date

Tuesday 16 August 2022

Time

4.30pm to 6.30pm

Chair

Sandy Hoy (SH)
ph. 0411 191 866
sandy@parklandplanners.com.au

Minutes

Hayley Kardash
Sandy Hoy

Present

Proponent

Danielle Dwyer (DD) - Loreto Normanhurst
Greg Carmichael (GC) - CTPG
Luke Gladwish (LG) – CTPG
Hayley Kardash (HK) – Urbis

Community members

Mary Gow (MG)
Grace Haydon (GH)
Moira Hutchinson (MH)
Paddy Rich (PR)
Bryan Skelly (BSk)
Bhakti Stokes (BSt)
David Wilkins (DW)

TTW Traffic Engineers

Paul Yannoulatos (PY), Technical Director
Grace Carpp (GCa), Associate

Apologies

Proponent

Marina Ugonotti (MU) - Loreto Normanhurst
Stephanie Potter (SP) - Urbis

Hornsby Shire Council

Cr Janelle McIntosh (JM) - Ward B Councillor
Cr Sallianne McClelland (SM) – Ward B Councillor

4.30pm - Meeting in the Boardroom

No.	Agenda item	Discussion	Action	By
1	BUSINESS AND GOVERNANCE			
1.1	Welcome	SH welcomed all CCC members / attendees to the second LNSRCCC meeting	-	-
1.2	Acknowledgement of Country	DD acknowledged the traditional custodians of the land on which we meet today, and paid respects to elders past, present and emerging	-	-
1.3	Attendance and apologies	Attendance and apologies as above	-	-
1.4	Confirmation of agenda/ additional items	Presentation by TTW (traffic engineers) Presentation by CTPG Agenda was confirmed	-	-
1.5	Declarations of interest	Nil	-	-
2	STANDING ITEMS			
2.1	Confirmation of previous minutes	Received by all participants	-	-

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2.2	Review of action items from previous minutes	On 2 August SH emailed the response to all actions and questions raised at the last meeting and site inspection. All participants confirmed receipt.	-	-
2.3	Correspondence in/out	None	-	-
2.4	Other administrative matters	Next meeting dates confirmed: - Meeting 3 – Tuesday 8 November 2022 - Meeting 4 – Tuesday 21 February 2023	Future meeting dates to be confirmed	All
3 ADDITIONAL AGENDA ITEMS				
3.1	None		-	-
4 PRESENTATION				
4.1	Presentation by TTW PY and GCa	<ul style="list-style-type: none"> Need for the carparks and pickup-dropoff (PUDO) project Adjustment to traffic flows Response to questions / actions from CCC meeting 1 		
4.1.1	Need for the Carparks and PUDO Project – use of PUDO	<p>Q. PR: What is the meaning of the increased queuing capacity because of the PUDO? A. The increased PUDO capacity includes the number of vehicle stopping bays and the number of vehicles able to queue and wait behind. The calculation is based on each PUDO taking between 1.5 and 2 minutes.</p> <hr/> <p>Q. BSk: Will drivers be able to get out of their cars when using the PUDO? A. No. Loreto Normanhurst will proactively discourage drivers from leaving their vehicles when using the new PUDO system.</p> <hr/> <p>Q. BSk: What is the exact increase in PUDO capacity? A. Current: 4 stopping bays, 3 vehicles able to queue on site. Proposed: 5 stopping bays, 36 cars able to queue on site. Q.BS: When you say an additional 16 queuing spaces down the link road, where will they queue? Does that mean 16 queuing spaces to the boundary? A. Yes, down and around to the boundary of the school. All queuing will be kept on site.</p> <hr/> <p>MH: The estimated pickup time will be less for seniors than for infants which will take longer. The school caters for Year 5 and up. Parents picking up and dropping off children at primary and when the future Early Learning Centre is developed will have to come out the same way. DD noted the Early Learning Centre project is currently on hold.</p>	-	-

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		<p>Q. MG: Is the PUDO wide enough for one car only? When cars are queued will other cars be able to get past? A. The PUDO area is wide enough for two cars to pass. Cars will be able to overtake other vehicles that have stopped at the bay to collect students.</p>	-	-
		<p>Q. MG: Is there a safety risk to children being hit by a car because of cars being able to overtake other vehicles in the PUDO area? A. The PUDO area will be carefully monitored by safety marshals during peak hour. Traffic marshals will ensure students are safe when entering and exiting vehicles. The PUDO system will be closely monitored and assessed for constant improvement.</p>	-	-
		<p>Q. BSk: Expansion of the school will result in a commensurate volume of traffic. In the future will we find ourselves in the situation as we are now? A. Loreto are expecting 1,250 students. It was also noted that additional parking spaces are currently being constructed in the carpark under the tennis courts. A third carpark will be under the boarding house in the next stage and further carparking developed under the basketball courts as per the masterplan as enrolments grow.</p>	-	-
		<p>It was also noted that the times teachers enter the carparks near the PUDO will be managed to avoid teachers manoeuvring in and out of spaces during peak PUDO operation. If there is any delay in PUDO bays parents will be asked to do the loop again. Q. MG: Will teachers have to wait in the PUDO queue to park? A. Loreto is not allowing teachers to arrive/leave the site during peak PUDO hours. Teachers are requested to arrive earlier and leave outside PUDO hours to minimise queuing/bankup of traffic.</p>	-	-
		<p>Q. MG: Will this eliminate the chance of a student exiting the car on the right side and overtaking vehicles coming through and causing an accident? A. The driveway will be controlled and monitored by marshals and teachers to mitigate the risk of an accident.</p>	-	-
		<p>Q. BC: What footpath should students be using? A. The school discourages students walking through the vehicle entry gate on Osborn Road. While the pedestrian access route is being documented as part of the management plan, students are encouraged to enter from the heritage gates entry on Pennant Hills Road which is controlled by a crossing supervisor. The gate off the footbridge was proposed to be closed in the masterplan. Students then walk a short additional distance to enter at the main (heritage) gate.</p>	-	-

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		<p>Bsk: The pedestrian gateway is used to enter the school.</p> <p>A: There is no pedestrian access from the Osborn Road administration carpark to the heritage gate. It was noted refinements including additional measures may be needed during the implementation phase to manage internal circulation.</p>		
		<p>Q. BS: How will teachers' arrival times in peak times be policed?</p> <p>A. The staff have to be at school earlier than drop-off time. If required, there are alternative carparks for teachers to use. If they arrive late, they can park at the tennis court carpark.</p>	-	-
4.1.2	Adjustment to traffic flows because of PUDO – student safety	<p>Q.PR: Does anyone (students/teachers) ride a bike to school?</p> <p>A. 1% of staff ride bikes to school.</p>	-	-
		<p>Bsk: Bike riders need showers and bike racks. From experience, there is usually a small number of people who take up bike riding and want end of trip (EOT) facilities and bike racks. Once installed, they never get used. Are the EOT facilities and bike parking a waste of space for the school?</p> <p>A. It is a condition of the Development Application (DA) for end of trip bike facilities to be provided. Bike racks and end of trip facilities are at the sporting facilities on site.</p>	-	-
		<p>Q. BSk: Who signs off on the Practical Completion?</p> <p>A. The Practical Completion will be signed off by CTPG (Project Managers) and a private certifier will sign the Occupation Certificate.</p>	-	-
		<p>Q. MG: If the school encourages girls to ride bikes to school, Pennant Hills Road is a busy where accidents are an issue. Is the school worried about encouraging girls to ride bikes to school in a busy traffic environment? Could this leave Loreto exposed to legal consequences? The school should take legal advice.</p>	-	-
		<p>Q. GH: I remember a student being killed on the road network around the school. Girls were always told to use the footbridge. Separate bike lanes aren't provided on surrounding roads. Cyclists 12 years and over must use the road.</p> <p>A. Promotion of cycling to school is a government policy and discussions with Council to improve safety need to start. Separate bike lanes would be referred to in Council's long term bike plan for the area.</p> <p>GH: Is a split road a solution, with lanes for cars only and buses only?</p> <p>A: In relation to the bus and car exit onto Osborn Road, buses are required to give way to prioritise vehicle traffic exiting from the PUDO.</p>	-	-

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		<p>Q. GH: Students work at night. Osborne Road is quiet and dark. With the new PUDO system, where should students wait to be collected safely? Is there an opportunity to open the bus slip lane at night for students to wait? This would result in more activation for passive surveillance.</p> <p>A. Passive security is currently being reviewed. Security lighting is being evaluated. The PUDO will have modern surveillance measures, including a guard on the site at all times. The two drop-off areas will have CCTV surveillance.</p>	-	-
4.1.3	Operational Management Plan – Response to actions / questions from CCC meeting #1	<p>Loreto advised the draft Operational Management Plan is being prepared. The school is awaiting comments on the plan from Transport for NSW (TfNSW) and Council.</p> <p>It was also noted that teachers will be observing what's happening to help with teething problems to update the Operational Management Plan.</p>	-	-
		<p>Q. MH: Will the plan include a detailed pedestrian analysis just within the school, or will the analysis include the public road network? MH noted a boy who lives locally and uses a wheelchair can't get safely across the road.</p> <p>A. The analysis includes the public external road network too.</p> <p>GH: The analysis should also include external students from the Early Childhood Centre.</p>	-	-
		<p>Q. PR: Who will be responsible for monitoring and reviewing the management plan?</p> <p>A. All feedback from teachers and the community will be considered as part of regular reviews of the management plan. The management plan will be regularly updated to address all concerns and mitigate risks. The plan must be reviewed six months post completion.</p>	-	-
		<p>Q. BSk: If it is school policy to come out on to the slip road, will students come out the front of the school?</p> <p>A. Cars will from come from north and south Pennant Hills Road. The two PUDO facilities are intended to work together based on family preference for the direction in which they are going after exiting the facility.</p>	-	-
		<p>Q. BSk: What are the increased security arrangements in addition to cameras and lighting? There is concern about students waiting to be picked up at 7pm.</p> <p>A. Question taken on notice.</p> <p>Loreto noted that pickup and dropoff after 4.30pm is low.</p>	Provide further detail on after hours security guard/ security measures for the school.	CTPG

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		<p>Q.MG: Please also review the slip road as an option for out of hours PUDO. A. The feedback on after hours pick up-drop off arrangements is noted ie. where is best. For example the bus setdown area as suggested will be considered further.</p>	Assess the option for the slip road to be used for out of hours PUDO	CTPG
4.1.4	Public transport use / Green Travel Plan	<p>Q. BSk: When do buses stop taking students to Castle Hill station? A. Usually around 4.30pm.</p> <hr/> <p>PY presented the % mode share table and the DA condition for a Green Travel Plan. The objective of the Green Travel Plan is to discourage and ultimately reduce Year 12 students driving to school. The 2018 travel survey was published in January 2019 when more Year 12 students would have their licence. The feedback from community members that Year 12s are parking in adjoining streets has been noted. Q. BSk: Will there be a follow up to the survey on the number of students who use public transport? COVID would have influenced use of public transport. A: Yes, regularly. There is also a monitoring and review program. The Green Travel Plan requires the travel mode survey to be conducted every 12 months. Q. BSk: What will be done with the survey results, and if there is an increase in the number of students wanting to drive? A. The survey results would be assessed to understand why there are more students driving. The solution would directly address the reason for more car use. It is also a requirement of the DA to provide students with parking spaces. We are complying while also trying to discourage driving. Loreto noted the Hornsby Council Development Control Plan requires the school to provide Year 12 parking. If it is easy to park then they drive. We will monitor and track this.</p>	-	-
4.1.5	Bus services	<p>Q. MG: Does the school pick up students from Wahroonga railway station? A. Loreto can confirm the shuttle bus arrangements that are in place. The school is looking at exploring bus routes to public transport / specific destinations. BSk noted that girls get off the train at Waitara station because it is easier. Loreto noted that only five students currently use one of the new buses collecting from Cherrybrook metro.</p>	-	-

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		<p>Q.BS: What are the other bus shuttle services Loreto Normanhurst provides? A. Loreto provides six services to different locations.</p>	<p>Provide detail on the six locations served by shuttle bus.</p> <p>Explore alternative shuttle bus routes.</p>	LN
		<p>DW noted the bus from Turrumurra station drops off students at Loreto. There might not be a requirement for the bus to come into the school grounds.</p>	-	-
4.1.6	Construction vehicles	<p>Q. MH: Construction vehicles are causing cracking and poor water drainage of the road. The damaged pipes extend along Mount Pleasant Avenue from near the Barry Wing carpark exit to near the intersection with Pennant Hills Road. A. All construction vehicle routes were approved by Council, noting they would handle a certain load limit. The contractors are responsible for rectifying the damage to the satisfaction of Sydney Water.</p>	-	-
		<p>Q. BSk: Could we ask Sydney Water about the water leak on the damaged roads, and to obtain a copy of their report? A. Loreto noted that the contractors liaise with Sydney Water.</p>	<p>Check dilapidation during boarding house dilapidation survey.</p> <p>Obtain copy of Sydney Water report.</p>	CTPG
4.1.7	Boarding house construction	<p>Q.MH: Has the construction vehicle route been redesigned? A. Management Plans for works have been issued to Department of Planning and Environment (DPE) and are available on their Major Projects website. Additional plans will be prepared for the boarding house work. The plans will be available for review early next year.</p>	<p>Send SH a link to or copies of Management Plans to distribute to CCC members</p>	CTPG, SH
4.1.8	No right turn from Mount Pleasant Avenue / proposed traffic lights	<p>Q.MG: As there are no traffic lights at Mount Pleasant Avenue, traffic turning left on to Pennant Hills Road will then turn right into Normanhurst Road, then Fraser Road, past two schools. Residents can't move and access their house due to traffic. Traffic signals should be considered. A. Loreto is in agreement with the community that traffic signals at Mount Pleasant Avenue would be the best solution. The school has previously noted it would be willing to contribute funds to traffic lights at</p>	-	-

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		Mount Pleasant Avenue if TfNSW would approve traffic signals.		
		BSk: Who owns the land at the back of the school to Mount Pleasant Avenue? There needs to be an option for Mount Pleasant Avenue to extend to connect to Osborn Road to allow a right turn. A. The decision about the no right turn is with Council. All information including community feedback has been issued for a decision.	Inform the community about Council's decision on the no right turn at Pennant Hills Road	CTPG
		MH: Lights at Mount Pleasant Avenue should be considered as an option. Adventist Aged Care were proposing a connecting road to Mount Pleasant Avenue. Can't find any analysis of the impact of a No Right Turn on Mount Pleasant Avenue, Osborne Road and Normanhurst Road.	Draft a letter about traffic lights at Mount Pleasant Avenue including technical evidence Send details to SH to draft letter on behalf of community members of CCC Draft letters from school and CCC community members about the provision of traffic signals on Mount Pleasant Avenue.	LN/ CTPG CCC Community members LN, CTPG, SH
		Loreto noted Council's Traffic Committee has the authority to make the decision about the no-right turn and parking / stopping restrictions proposed. It is not known when their next meeting is scheduled. MH: noted she had been told that the lights at Mount Pleasant Avenue are too close to the Osborn Road lights. It was noted traffic signals are being installed at Redleaf Avenue in Wahroonga. A: During the SSDA preparation traffic lights were discussed with TfNSW and we were advised that NorthConnex was likely to impact the operation of Pennant Hills Road. Loreto strongly encourages the community to re-activate a request for traffic signals. This would	-	-

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		<p>include preparing a letter to the local Member for Wahroonga Alister Henskens. DW: Suggest that this letter is also sent to Matt Kean. MH: Noted that the school has been supportive of traffic signals over the years. Loreto noted that traffic signals at Mount Pleasant Avenue is best in the long term for safety for vehicles and pedestrians. DW: Council previously opposed demolishing two houses for a link road. Traffic lights are going to be cheaper than demolishing two houses. Loreto noted that the time for installation of traffic signals could take as long as a year from a decision to proceed to having the traffic signals installed.</p>		
		<p>MH: Mount Pleasant Avenue residents are making a submission. DW: Who is approaching Adventist Aged Care? MH: Bryan Swanepoel is the contact at Adventist. Loreto noted they will also approach Adventist Aged Care to ask them to also write a letter and offer contribution.</p>	<p>Contact Adventist Aged Care to contribute to the letter about traffic lights at Mount Pleasant Avenue.</p>	<p>LN</p>
4.1.9	Bus turning circles	<p>DW noted that the internal road is a one way system, so full use should be made of the driveway. DW made a comment that the current vehicle crossing doesn't comply and doesn't allow buses to do the turn shown on the diagram. The driveway is rectilinear. The bus turning circle on the diagram looks like it is edging over the footpath. The driveway needs rebuilding because of the volume of traffic on it. Buses can't drive over a kerb. The diagram is wrong if it is showing the existing situation. BSk: Is the solution to widen the mouth of the driveway? A: Loreto's consultants TTW confirmed that they have analysed these areas and found they comply. Loreto however will provide larger scale drawings demonstrating same and if any non-compliances are found then in accordance with the conditions of approval modifications will be made so they do comply.</p>	<p>Check and prepare a clear, accurate drawing demonstrating the ability for bus movements.</p> <p>Confirm kerb of vehicle crossing on Osborn Road entrance</p> <p>Review the turning circles for bus egress</p> <p>Review bus turning circles at Pennant Hills Road and Osborn Road</p>	<p>CTPG TTW</p>

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		<p>BSt: Buses on Pennant Hills Road turning left on to Osborn Road have a tight turn, and cars have to back up when buses are turning.</p> <p>BSt: An issue with the slip road needs to be resolved. Buses are reversing into the exit for buses.</p> <p>A: Loreto intends that this be fixed. Note that the current arrangement will be modified to no longer require the reversing arrangement which is a temporary measure.</p> <p>DW: The Osborn Road corner is too small which causes conflicts between traffic and children.</p> <p>MG: Look at the tight corner. Make cars stop back further.</p>	-	-
		<p>BSt: During current PUDO parents queue along Osborn Road. At pickup time at 3pm cars are already queued on Osborn Road. Be strict on parents who park and wait to queue early. It was also noted that there is a consent condition that requires the pick up and drop off area to be open 30 minutes prior to afternoon school pick up period commencing.</p> <p>Loreto will contact Hornsby Council about sending out a ranger with a parking ticket machine to police compliance with the traffic rules. Follow up enforcement is needed periodically.</p>	Contact Hornsby Council about ranger presence at pickup time.	LN
4.1.10	Background studies for no right turn	<p>MH: Where are the background studies about the No Right Turn as a condition of development?</p> <p>TTW noted there are no studies on Council's website. The request was based on safety resulting from a couple of accidents.</p> <p>MH: A fatality resulted from someone making a right hand turn into Mount Pleasant Avenue from Pennant Hills Road. Cars are parked on the corner in Mount Pleasant Avenue.</p>	-	-
4.1.11	Meeting with Council traffic engineer	DW: Council was to arrange for community members to meet with Council traffic engineer.	Provide an update on timing for a meeting with Council traffic engineer	JM
4.1.12	Student parking	<p>GH: There has been a decline in student parking. Are you proposing additional parking for Year 12 students?</p> <p>A: The number of spaces is in line with Council DCP requirements.</p>	-	-
		<p>GH: When I was at school, if Year 12s couldn't get a parking space on the school grounds then they couldn't drive to school. Otherwise Year 12s have to park in the street and get a detention.</p> <p>DD: Girls take P plates off their car.</p>	-	-

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		<p>GH: Is there a rotation of student parking permits so everyone that wants to drive gets a chance? Loreto noted permits to Year 12 students are handed out. Year 11 students are not allowed to drive to school. The Green Travel Plan objective is to discourage students from driving cars to school.</p>		
		<p>BSt: What about carpooling? A. Car pooling is encouraged among teachers and staff. Driving is discouraged altogether for students.</p>	-	-
4.1.13	Boarding house construction	<p>LG: noted that the intent is that the pick up and drop off changes will commence operation on day 1 of term 4. It was also noted that design documentation of the boarding house has now commenced. At the current time demolition of the existing buildings on the new boarding house site was planned to occur over the summer holiday break. Construction of the new boarding house is then planned to commence in February 2023. Updates on the boarding house project will be provided at future meetings.</p>	Provide an update on the boarding house to the next LNSDCCC meeting including timing and likely program.	CTPG
		<p>Q. BSk: Are there any plans to deal with poor drainage on the oval due to hard surfaces associated with the boarding house? Loreto noted that there is a consent condition requiring post development stormwater flow to be equal to flow rates pre development in accordance with Council's requirements. All water will be collected in accordance with those requirements. GH: A stormwater tank should be onsite to retain water.</p>	-	-
		<p>Q. MH: Will there be cranes on the oval at the bottom gate? A. The construction management plan will address this. Mobile cranes will probably be used on the site. This mobile crane working on the boarding house building may also be brought in via another gate. Loreto also noted that repairs to deal with undulating topography and drainage issues on the existing oval was being investigated by the school. The school however will need access during the construction of the new boarding house via the oval</p>	-	-
		<p>Bsk: Sustainable initiatives for water conservation should be used. Loreto noted that a condition of consent is to design to 5 Star Green Star as built. MH: Please provide an update at the next meeting.</p>	Provide update on water sustainability initiatives at next meeting	CTPG

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		GC: The boarding house construction will likely take between 15 to 18 months. Site works and site cut will take a few months. Once the slab is down it will be a drier work site.	-	-
		Q. BSk: An increase in heavy vehicle movement along Mount Pleasant Avenue is a concern for residents. How many truck movements per day during construction of the boarding house? Will truck movements occur between 10am and 2pm? A. Demolition of the boarding house will involve taking haulage out which will be high impact. Soil will be taken away, then concrete trucks and pumps will move in. A mobile crane will be required at various stages. With all school construction projects truck movements need to be managed very carefully so that they are outside PUDO times. Deliveries will occur until 8am, then stop until after 9am. Builders experienced in school construction will be used. School children and trucks definitely don't mix. The heavy vehicle movements need to be undertaken in accordance with Council requirements.	Confirm number of truck movements expected during the construction of the boarding house	CTPG
		MH: Swimmers come in from Mount Pleasant Avenue before 8am. What arrangements will be made for access and drop off for swimmers?	Communicate to swimmers not to enter from Mount Pleasant Avenue side during boarding house building period	LN
		MH noted that a B-double had stopped in the middle of the road, which damaged an existing roundabout.	-	-
		Q. DW: What about concrete pours? A. Loreto will set up an arrangement where trucks are lined up waiting several streets away. Major concrete pours will take place on different days. There will be about 5-6 occasions of this and all will involve traffic control. It was noted that for the tennis court carpark two major pours were carried out and the contractor and community didn't appear to have any problems with traffic impacts on those days.	-	-
		Loreto noted on rainy days the ground works are open and runoff needs to be managed. In the case of PUDO stormwater ran straight toward the street. The boarding house will have runoff inwards to the site and also have temporary runoff drainage	-	-

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		measures installed on site. The rain has caused a lot of delays in the PUDDO.		
		<p>MG: Was any asbestos found when the cottages were demolished?</p> <p>A: Loreto has undertaken hazmat studies – there is usually always some type of contamination.</p> <p>MG: If there is asbestos in buildings will they be demolished in the holidays?</p> <p>A: Loreto noted, it is always done in school holidays where possible. The Contractors must follow all Asbestos Removal on Schools guidelines and policies.</p> <p>MH: I have experience with demolition of an old house that generated asbestos dust. Will residents be informed about the demolition?</p> <p>A: Loreto noted a notification letter is sent to nearby residents. Where necessary this will include monitoring. For the February 2023 meeting we will have actual information from the contractor on the ground remediation process and can present this.</p>	Provide information from the contractor on the ground remediation process for the February 2023 meeting	CTPG
		<p>Q. MG: Traffic will be a major issue for some time. Will the traffic consultants be invited to each meeting?</p> <p>A. This is noted. Loreto will determine on a meeting by meeting basis if it is worthwhile for the traffic consultants to attend.</p>	-	-
4.1.14	General comments about proposals	<p>The No Right Turn sign for Mount Pleasant Avenue is impractical and will result in more congestion on Pennant Hills Road.</p> <p>The No Stopping sign for Osborn Road could work during peak hours but would be inconvenient to tradespeople not being able to park.</p> <p>Buses are causing inconvenience to drivers.</p> <p>DW: The lights at the corner of Pennant Hills Road and Osborn Road have been rephased to one minute which has improved traffic.</p>		
5 REPORTS				
5.1	Loreto/CTPG report	<p>Complete works: CTPG provided update on status of complete, current and proposed works in the presentation in 4 above</p> <p>Community enquiries and feedback</p> <p>HK: Loreto Normanhurst has appointed Urbis Engagement to collect feedback and recommendations from the community as part of the community consultation for the school’s master plan. This process includes ensuring all community issues and concerns are appropriately responded to and shared with the school for consideration.</p> <p>Since the first CCC meeting on 26 April 2022, we have received 9 enquiries (from 6 separate people) via phone and email. The nature of these enquiries referred directly to traffic, with most people noting:</p>		

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Meeting 2 Minutes – 16 August 2022

No.	Agenda item	Discussion	Action	By
		<ul style="list-style-type: none"> • Wait times at traffic lights • Ignoring parking regulations around the school • Traffic banking from the PUDO to Osborn Road • Road conditions as a result of construction – including night works and metal slabs • Bus access blocking traffic into Osborn Road. <p>On 29 July 2022, Loreto sought community feedback on two traffic sign upgrades:</p> <ol style="list-style-type: none"> 1. Installing a 'No Right Turn' sign from Mount Pleasant Avenue to Pennant Hills Road between 8-9:30am and 2:30-4pm, Monday to Friday. 2. Replacing the existing 'No Parking' with 'No Stopping' restriction signs on the western kerb of Osborn Road. The 'No Stopping' signs would also be extended further down to 4 Osborn Road. <p>17 residents responded to this request for feedback:</p> <p>No right turn:</p> <ul style="list-style-type: none"> - Many noted it could cause inconvenience and add to congestion on Pennant Hills Road. <p>No stopping signs:</p> <ul style="list-style-type: none"> - There was some feedback to note it should only be implemented during peak hour - Concern it could encourage drivers to go faster through the area. 		
5.2	Chairpersons report	-		
6	THANKS AND CLOSE			
6.1	Confirm action items			
6.2	Close	6.45pm		

Next meetings

Meeting 3

Date: Tuesday 8 November 2022

Time: 4.30pm – 6.30pm

Venue: Loreto Normanhurst

Agenda items: to include plans for boarding house works and management.

Meeting 4

Date: Tuesday 21 February 2023

Time: 4.30pm – 6.30pm

Venue: Loreto Normanhurst

Agenda items: to include overview of how the boarding house construction is being implemented.

**LORETO NORMANHURST SCHOOL REDEVELOPMENT
COMMUNITY CONSULTATIVE COMMITTEE**

Meeting 2 Minutes – 16 August 2022

Action Summary

No.	Action	By	Timing
1	Provide further detail on after hours security guard/security measures for the school	CTPG	Nov 22
2	Assess the option for the slip road to be used for out of hours PUDO	CTPG	Nov 22
3	Provide detail on the six locations served by shuttle bus	LN	Nov 22
4	Explore alternative shuttle bus routes	LN	Feb 23
5	Check dilapidation during boarding house dilapidation survey	CTPG	Feb 23
6	Obtain copy of Sydney Water report	CTPG	Nov 22
7	Send SH a link to or copies of Management Plans to distribute to CCC members	CTPG, SH	Feb 23
8	Inform the community about Council's decision on the no right turn at Pennant Hills Road	CTPG	When possible
9	Draft a letter about traffic lights at Mount Pleasant Avenue including technical evidence	LN, CTPG	Nov 22
10	Send details to SH to draft letter on behalf of community members of CCC	CCC community members	Nov 22
11	Draft letters from school and CCC community members about the provision of traffic signals on Mount Pleasant Avenue	LN, CTPG, SH	Nov 22
12	Contact Adventist Aged Care to contribute to the letter about traffic lights at Mount Pleasant Avenue	LN	Nov 22
13	Check and prepare a clear, accurate drawing demonstrating the ability for bus movements	CTPG, TTW	Nov 22
14	Confirm kerb of vehicle crossing on Osborn Road entrance	CTPG, TTW	Nov 22
15	Review the turning circles for bus egress	CTPG, TTW	Nov 22
16	Review bus turning circles at Pennant Hills Road and Osborn Road	CTPG, TTW	Nov 22
17	Contact Hornsby Council about ranger presence at pickup time	LN	as required
18	Provide an update on timing for a meeting with Council traffic engineer	JM	Nov 22
19	Provide an update on the boarding house to the next LNSDCCC meeting including timing and likely program	CTPG	Nov 22
20	Provide update on water sustainability initiatives at next meeting	CTPG	Nov 22
21	Confirm number of truck movements expected during the construction of the boarding house	CTPG	Nov 22
22	Communicate to swimmers not to enter from the Mount Pleasant Avenue side during boarding house building period	LN	Late 22/ early 23
23	Provide information from the contractor on the ground remediation process for the February 2023 meeting	CTPG	Feb 23