

ROLE DESCRIPTION: Sport Coach

PURPOSE OF POSITION

The Sport Coach contributes to the development and improvement of the specific sport program within the School, forming a critical bridge between the effective and efficient planning and the delivery of high-quality coaching sessions.

ORGANISATIONAL RELATIONSHIPS

This role reports to the Head of Sport and the Sport Administrator.

KNOWLEDGE, SKILLS, EXPERIENCE AND PERSONAL CHARACTERISTICS

- Warm, welcoming and approachable manner as the first point of contact for Normanhurst Sport
- Understand the philosophy of coaching, and possess a genuine love for coaching
- Ability to develop, strengthen and improve athletes of all abilities to reach their full potential
- Possess a strong technical focus and willingness to learn
- Thorough understanding of the complexities of working with young people
- A confident and effective communication style, that is clear and concise
- Ability to develop good working relationships with students, other staff and parents
- Ability to comply with specific instructions and directions, and work collaboratively and effectively in a team
- Enthusiastic and self-motivated; able to work well independently
- Well organised, able to multi-task, prioritise duties and meet deadlines as required
- Able to cope well with emergency situations and remain calm under pressure
- Reliable and punctual; able to be flexible with hours as necessary
- Willing to travel to sporting venues across the greater Sydney metropolitan area
- Well-presented, professional and courteous at all times.

KEY RESPONSIBILITIES

- Assist in delivering a quality sport program across a broad spectrum of skill level, ability and experience
- Plan, organise and manage training sessions to develop players' skills and understanding, both technical and tactical, ensuring these sessions are safe and effective for all players
- Assist with pre-season skills and development training sessions to all students
- Assist with grading and selection process the term prior to your sport commencing
- Provide leadership and guidance while organising and managing the team throughout all competitive games
- Provide ongoing feedback, support and encouragement to all players
- Fulfill all 'duty of care' responsibilities, including close supervision at training and all competition matches
- Maintain open communication between the Sport Department, other coaches and students
- Ensure a safe environment is established and maintained for all students
- Other duties as directed by either the Sport Administrator or Head of Sport.

QUALIFICATIONS

- Current and valid Working with Children Check clearance
- Relevant coaching experience OR relevant playing experience
- Relevant coaching qualifications are desirable by not essential.

ALL EMPLOYEES

- Promote a positive safety culture in the School and compliance with the School's Code of Conduct, WHS policy, safe work procedures, instructions and rules, particularly in the correct use of equipment
- Actively support the Catholic, and particularly Loreto, ethos of the School, including a commitment to the School's Mission Statement and Loreto values.

June 2020